

# Darwin International Airport ACCESS CARD UPDATE APPLICATION FORM-S006

This form is to be used when applying for your Darwin International Airport (DIA) issued Access Card to be updated.

Must be completed in BLOCK CAPITALS only please.

## PART 1 – TO BE COMPLETED BY APPLICANT

### SECTION A – APPLICANT DETAILS

Surname:	_____
Given Name/s:	_____
Employed By:	_____
Position:	_____
ASIC Number:	_____ ASIC Expiry Date: _____
ASIC Designation:	<input type="checkbox"/> DRW <input type="checkbox"/> AUS <input type="checkbox"/> Red <input type="checkbox"/> Grey
Note: A photocopy of your current ASIC must be attached to this application form	
Date of Birth:	_____/_____/_____ Day Month Year
Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female
Address:	_____
	Suburb _____ State _____ Postcode _____
Email Address:	_____
Contact Telephone Number:	_____

### SECTION B – APPLICANT CERTIFICATION

I, \_\_\_\_\_ hereby:  
Print Name

- (i) confirm that that I have read and understood the conditions of issue and use for all DIA Access Cards;
- (ii) acknowledge that I have read, understood and accept the DIA Privacy Statement attached to this application form;
- (iii) certify that the details contained in this application are true and correct and understand I must contact DIA immediately if any of the information changes.

Signed: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_\_  
Signature Day Month Year



## ACCESS CARD PRIVACY STATEMENT AND CONDITIONS OF USE

### PRIVACY STATEMENT

Collection and disclosure to third parties of the information contained within this application form is required in order to enable the processing of Access Control onto your DIA issued Access Card. The collection and handling of information is in compliance with Division 9 - *Aviation Transport Security Act 2004*, Part 6 - *Aviation Transport Security Regulations 2005*, *AusCheck Regulations 2007*, *Darwin International Airport Transport Security Program* and *The Privacy Act 1988*.

In addition, we may use your personal information for the purposes of assisting DIA with the correct operating of the airport under various legislation, and in the assessment of any possible security incidents or breaches. Information may also be supplied to third parties in conjunction with any federal investigations.

By submitting this application, you consent to DIA collecting, using and disclosing personal information as set out above.

### ACCESS CARD CONDITIONS OF ISSUE AND USE

- Loss of card is to be reported immediately to DIA Terminal Control Centre – (08) 8920 1805.
- The Access Card remains the property of DIA and must be surrendered on expiry, transfer or termination of present duty, or on request by DIA.
- The card may only be used in the course of the cardholder's approved duties in the Secure Areas and does not constitute an authority to enter or remain in a restricted area for any other purpose.
- Access on cards is registered for the use of the person to whom it has been issued only.
- Incorrect use of access provisions may result in the immediate withdrawal of access privileges.

### SECURITY AND SAFETY INDUCTION

Before your Access Card can be updated you need to complete the Darwin International Airport Security Induction, the object of this is to keep Darwin International Airport safe and secure.

The induction is **computer based** and consists of fifteen multiple choice questions; all questions have been captured from the Airport Security and Safety Induction Guide, copies of which are available to download from our website at [www.darwinairport.com.au](http://www.darwinairport.com.au). Please call (08) 8920 1805 to book an appointment to sit your test.

## OFFICE USE ONLY

### PROCESSING

Security Induction Completed: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Initial: \_\_\_\_\_

Pacom Updated: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Initial: \_\_\_\_\_

Database Updated: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Initial: \_\_\_\_\_