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|  | **ADG Construction Environmental Management Plan Checklist** |

## Introduction

This checklist is to be used by the Project Manager upon receipt of a Construction Environmental Management Plan (CEMP) for a project. Completed checklist to be sent with CEMP to ADG Environment ([environment@adgnt.com.au](mailto:environment@adgnt.com.au)) for any additional comments. Detailed information on environmental management requirements can be found in Section 1 of the DIA CEMP template available on SharePoint. CEMP must be approved by Environment before being uploaded to ABCO.

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| **Project Name:** |  |
| **CEMP Version:** |  |
| **Project Manager:** |  |
| **Contractor:** |  |
| **Reviewer:** |  |
| **Review Date:** |  |

## General Information Review:

| **Item** | **Yes** | **No** | **Details** |
| --- | --- | --- | --- |
| Are ADG Environment contact details listed and up to date? |  |  |  |
| Is there a detailed scope of works, including any excavation details, vegetation removal, plans for site stabilisation etc.? |  |  |  |
| Is there a program attached, including expected commencement and finish date? |  |  |  |
| Is there a site map with all relevant details included? |  |  |  |
| Does the contractor organisation have an Environment Policy? If so, is it attached? |  |  |  |
| Are the contractor’s roles and responsibilities listed, including contact details (Project Manager, Site Supervisor, Safety/Environment Officer, etc.)? |  |  |  |
| Has the contractor provided at least 2 emergency contacts? |  |  |  |
| Are contractor team communications listed, including type (pre-starts, induction etc.), items covered and frequency? |  |  |  |
| Does the contractor list relevant legislation and documentation including the Airport Environment Strategy (AES)? |  |  |  |
| Will there be environmental inductions? |  |  |  |

## Environmental Management Requirements Review:

| **Item** | **Yes** | **No** | **Details** |
| --- | --- | --- | --- |
| Have all potential impacts to each of the following environmental aspects been identified, with appropriate controls listed? | | | |
| Air Quality |  |  |  |
| Noise and vibration |  |  |  |
| Stockpiling |  |  |  |
| Soil |  |  |  |
| Water |  |  |  |
| Waste |  |  |  |
| Chemicals and hazardous substances |  |  |  |
| Biodiversity (flora and fauna) |  |  |  |
| Weeds |  |  |  |
| Cultural heritage |  |  |  |
| Fire Management |  |  |  |
| Contamination |  |  |  |
| Other |  |  |  |
| Are all controls listed appropriate for the season in which the project is taking place (wet season vs dry season)? |  |  |  |

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| **Additional Comments:** |
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