

# SAFETY BULLETIN

<b>Safety Bulletin No.</b>	<b>2022 09</b>	<b>Date Issued</b>	30 <sup>th</sup> August 2022
<b>Subject</b>	<b>Housekeeping on old hotel block stairs</b>		
<b>Area of Concern</b>	Slip / trip hazard		
<b>Issued By</b>	Health & Safety Manager (phone: 0402 782 375)		

## Background

Recently one of our housekeeping staff slipped on the third top step while coming down the stairs with a bag of dirty laundry. This caused the housekeeper to badly sprain their ankle. A review of the incident identified that the step had some leaf litter on it and the housekeeper did not have one hand on the handrail.

The nosing of the stairs on the old Hotel Blocks 1,2,3,4 & 7 are starting to show signs of wear and may be slippery. As you will be aware we are progressively replacing all these stairs during the current refurbishment works however this will take 18 months to complete this work.

In the interim the following safety tips are recommended for staff to reduce the risk of slipping and falling.

## Safety Tips

- Ensure the stairwell is clear of leaf litter or other trip slip hazards before using.
- When carrying dirty laundry down the stairs ensure it is not overfilled so you can easily carry in one hand.
- Always hold the handrail when coming down the stairs carrying heavy items.
- When conducting housekeeping work ensure your shoes are sturdy and have plenty of grip.
- Hi-viz anti-slip nosing will be placed on the steps to improve the grip.
- Report any unsafe steps or infrastructure that may create a hazard.



Signed:

*SteveC*

Steve Caldwell  
Health & Safety Manager

**THINK SAFELY, ACT SAFELY**