Reportable Biosecurity Incident Procedure

Purpose:

It is important that biosecurity incidents are reported as soon as practicable. This ensures that any biosecurity risk associated with the incident can be managed to an acceptable level and to limit the risk associated with any pest or disease entering, establishing or spreading into Australian territory.

The *Biosecurity Act 2015* requires persons in charge of goods that are subject to biosecurity control to notify the Department of Agriculture and Water Resources of reportable biosecurity incidents.

Incidents that must be reported

Events relating to goods that are prohibited goods, conditionally non-prohibited goods or suspended goods

- the goods are in a container, a conveyance or other premises and are not as described on a manifest or an import permit relating to the goods;
- the goods are in a container, a conveyance or other premises that is damaged and the goods are no longer secure;
- the goods have been lost or stolen;
- the goods have been destroyed in circumstances other than in compliance with a direction given by a biosecurity officer.

Events relating to conditionally non-prohibited goods

• a change to the intended use of the goods.

Events relating to goods generally

- the goods or any container holding the goods, or the conveyance or other premises in which the
 goods are being held, have been, or are likely to have been, exposed to contamination,
 infestation or infection from prohibited goods, conditionally non-prohibited goods or suspended
 goods;
- the goods are infested with a live pest (for example, an insect, invertebrate or other animal);
- biosecurity measures that have been required to be taken in relation to the goods under Chapter 3 of the Act have not been taken (including because it was not possible for the biosecurity measures to be taken in relation to the goods).

Who must report biosecurity incidents

You are required by law to report certain biosecurity incidents if you are:

- a person in charge of goods subject to biosecurity control or an exposed good order, or
- a person in charge of an aircraft or vessel carrying goods subject to biosecurity control or an exposed goods order; and
- you become aware of a reportable biosecurity incident in relation to those goods.

The obligation to report a biosecurity incident applies whether or not the person is in Australian territory when they became aware of the biosecurity incident.

Reporting a biosecurity incident

Biosecurity incidents can be reported:

- directly to a biosecurity officer and Darwin Airport Representative
- to the department on 1800 798 636
- by completing a **Reportable biosecurity incident form** (attached)
- Link to form:

http://www.agriculture.gov.au/SiteCollectionDocuments/biosecurity/legislation/reportable-biosecurity-incident-form.pdf

Failure to report an incident

The department has defined biosecurity incidents because they pose serious biosecurity risks that we need to know about in order to take action to prevent or limit the biosecurity damage.

Where a person in charge fails to report a biosecurity incident they commit an offence under the Biosecurity Act and may be liable to a civil penalty.

Failure to notify the department about a reportable a biosecurity incident could result in the escalation of serious biosecurity risk and could lead to an incursion. Delayed notification can reduce the options available to the department to resolve the biosecurity issues and there are serious ramifications for the person or entity involved.





Reportable Biosecurity Incident

Biosecurity Act 2015

Reportable Biosecurity Incident to be completed by the person in charge of goods, or the person in charge of an aircraft or vessel

tion A: Name and con	tact det	tails of p	erson maki	ng report	
person in charge of the goods			harge of an aircraf r is carrying the goo		
Given name			Family name		
West above from the control of			Mark the shares		
Work phone (include area code)			Mobile phone		
Email					
Address					
Suburb/town/city		State/territor			Postcode
Suburb/town/city		State/territor	у		rostcode
tion B: Goods details					
Description of goods				AIMS/permit nu	ımber/other
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	ala al				
tion C: Location of inci	ident				
ction C: Location of inci	ident				
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	ident	State/territor	у		Postcode
Address Suburb/town/city	ident	State/territor	у		Postcode
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Suburb/town/city Specific location Have the goods been moved sin No Yes Current location of goods address		dent?			

ction D: Details of incide	ent
Description of incident	
Steps taken to manage incident	
When did you become aware of	the incident?
Date (dd/mm/yyyy)	Time (hh:mm)
If you were unable to report the incide	lent immediately, please explain why
Given name	Family name
Given name Work phone (include area code)	Family name Mobile phone
Work phone (include area code)	
Work phone (include area code)	
Work phone (include area code) Email Address	
Work phone (include area code) Email	
Work phone (include area code) Email Address	Mobile phone
Work phone (include area code) Email Address	Mobile phone
Work phone (include area code) Email Address Suburb/town/city	Mobile phone
Work phone (include area code) Email Address Suburb/town/city Person 2	Mobile phone State/territory Postcode
Work phone (include area code) Email Address Suburb/town/city Person 2	Mobile phone State/territory Postcode
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